

Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Best practice-I: Mentor System
- Best practice-II: Domestic sales programme to promote the entrepreneurial

Best Practice – I

1. Title of the Practice: Mentor System

2. Objective of the practice:

The main objective of the Mentor System is to ensure that each student is taken care Individually in which they can about their academic and personal development and career planning.

3. The context:

Mentor system has been introduced for the individual attention of the students. Almost for every 10 students in a class will have a dedicated Mentor. The Mentor looks after the academic and personal development of the students. Mentor involves providing academic advice and support to the student across the programme of study and reviewing wider academic progress continually.

Mentor provides an academic reference to expert services with regards to study, industrial readiness and placements further study. Their support extends to provide a listening ear for problems, both personal and academic. This system provides an excellent chance for strong rapport to develop between mentor and student.

4. The practice:

For a group of 10 to 15 students there is one faculty member as the mentor, who can provide guidance, support and resources to the students, where appropriate, schedules suggested agendas and checklist to maximise consistency in the student experience of personal tutoring in a class. Senior faculties are expected to coordinate and share practice with colleagues in similar rules and additional sources of support and guidance to other faculty members in the college of more complex cases such as those involving disciplinary and fitness to study procedures.

5. Evidence of success:

Whenever a student's academic progress is affected due to personal or other circumstances they will discuss the issue with their mentor in order to resolve the issue.

Best Practice – II

1. **Title of the practice:** Domestic sales programme promote the Entrepreneurial culture

2. **Objective:**

Impress to make the students self-employable skills, self-confidence and an aptitude towards the making of the commercial products and making them. To realize one's competency and capacity in the relevant areas.

3. **The context:**

Students were hailing from interior rural areas and 90% of them were first graduation learners. The family background was economically weak and socially backward. The necessity to secure an employment becomes mandatory for the learners. Also they are unable to leave far away from their place of domestic for employment. A programme like domestic sales of the products generated by students themselves will open an opportunity and area where they can establish themselves with confidence and self-esteem.

4. **The Practice:**

Training the manufacturing of domestic products such as millet biscuits, pickles, home made chocolates, bread, agarpathy etc., were given the campus. The SHG women in the nearby areas were also invited to participate in the programme. The products hence generated were sold both inside and outside the campus. Uniqueness of this activity has promoted a number of skilled trainers and entrepreneurs. Time allotment was the limitation to this activity as it has to involve the students during their working hours. Financial investment for this activity was a constraint part from the number of participants.

5. **Evidence of Success:**

The students have shown a positive response towards the programme. In near future there was a good scope for the students of working together with Small Scale Industry which can provide them the possibility to knowledge sharing.